



**Board of Management of Welland Downtown
Business Improvement Area - City of Welland
General Meeting
Civic Square Room 108/109
(60 East Main Street)
Monday May 6th 2019**

AGENDA

1. WELCOME - CALL TO ORDER
2. COMMITTEE-OF-THE-WHOLE (IN CAMERA)
 - a) PERSONAL MATTER ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING BOARD EMPLOYEE AND/OR MEMBER(S)
3. OPEN OF GENERAL MEETING
4. ACCEPTANCE OF AGENDA
5. DECLARATION OF CONFLICTS
6. APPROVAL OF MINUTES
MINUTES FROM MONDAY APRIL 8, 2019
7. REPORT OF THE CHAIR K. JONES
8. EXECUTIVE DIRECTOR'S REPORT
INTERIM ADMINISTRATION REPORT M. ZINE
9. COMMITTEE MOTION(S)
10. COMMITTEE REPORTS
FINANCE AND AUDIT D. WRIGHT
 - A. AUDIT STATUS
 - B. QUICK BOOKS ON LINE
 - C. HST FILING
BEAUTIFICATION L. ROBICHAUD
 - A. FLORAL BASKETS – BRACKETS
 - B. PLANTERS – PLANTS/COLOURS
 - C. FLAGS (SEE BUSINESS ARISING)

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|----------------------------|-------------|
| GOVERNANCE | B. HERCHMER |
| A. MONTHLY ITEM | |
| B. | |
| MARKETING AND EVENTS | K. JONES |
| A. CANADA DAY | |
| B. CONCERTS ON THE CANAL | |
| A. M.O.U. | |
| C. GO GREEN – CANCELLATION | B. HERCHMER |

11. BUSINESS ARISING

- | | | |
|-----|-------------------------------|--------------|
| I | DIGITAL MAIN STREET | G. BOWES |
| II | BANNERS | A, MACDONALD |
| III | COMMUNITY GARDEN | C. ECKHARDT |
| IV | CANADA DAY FLAGS AND BRACKETS | A. MACDONALD |
| IV | SPONSORSHIP PACKAGE UPDATE | MIRIAM ZINE |
| V | SUMMER GRANTS | A. MACDONALD |

12. NEW BUSINESS

- | | | |
|------|--------------------------|--------------|
| I | TECHNOLOGY REVIEW | G. BOWES |
| II | BRIDGE #13 – PROGRAMMING | K. JONES |
| III. | DOWNTOWN SIGNAGE | A. MACDONALD |

14. WHITE SPACE –

15. CORRESPONDENCE:

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16. NEXT MEETING DATE **MONDAY JUNE 3RD 2019**

17. ADJOURNMENT

RSVP YOUR ATTENDANCE TO MIRIAM ZINE
ADMIN@DOWNTOWNWELLAND.CA