



**Board of Management of Welland Downtown
Business Improvement Area - City of Welland
General Meeting
Civic Square Room 108/109
January 7th, 2019**

AGENDA

1. WELCOME – CALL TO ORDER
2. COMMITTEE-OF-THE-WHOLE (IN CAMERA)
 - A. PERSONAL MATTER ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING BOARD EMPLOYEE AND/OR MEMBER(S)
 - I. LEGAL ADVICE
3. ARISE FROM COMMITTEE-OF-THE-WHOLE (IN CAMERA)
4. OPEN OF GENERAL MEETING
5. ACCEPTANCE OF AGENDA
6. DECLARATION OF CONFLICTS
7. APPROVAL OF MINUTES
 - A. MINUTES OF THE GENERAL MEETING OF OCTOBER 1ST, 2018
8. REPORT OF THE CHAIR D. WRIGHT/K. JONES
9. REPORT OF THE EXECUTIVE DIRECTOR A. MACDONALD
10. COMMITTEE MOTIONS
11. COMMITTEE REPORTS
 - A. FINANCE AND AUDIT A. MACDONALD/D. WRIGHT
 - I. TRANSFER OF SIGNING AUTHORITY (**ACTION REQUIRED**) D. WRIGHT/K. JONES
 - B. BEAUTIFICATION J. EISEN / A. ADAMS
 - I. DOWNTOWN PLANTER LIGHTS
 - II. TENDER OF FLOWERS BASKETS/PLANTERS A. MACDONALD
 - C. GOVERNANCE B. HERCHMER
 - D. MARKETING AND EVENTS K JONES
 - I. SANTA CLAUS PARADE 2018 UPDATE A MACDONALD
 - II. CONCERTS ON THE CANAL - UPDATE A. MACDONALD
 - III. CANADA DAY A. MACDONALD
 - IV. GO GREEN ON BRIDGE 13 A. MACDONALD
 - V. FEAST ST. NIAGARA A. MACDONALD
12. BUSINESS ARISING
 - A. WELLAND-OPOLY UPDATE D. WRIGHT
 - B. TRADEMARK UPDATE D. WRIGHT
 - C. ANYCARD – DOWNTOWN GIFT CARD UPDATE B. HERCHMER

- D. COUNCIL COMMITTEE STRUCTURES **(ACTION REQUIRED)** A. MACDONALD
- E. PRESENTATION TO COUNCIL DEFERMENTS UPDATES A. MACDONALD
- F. MOBILE APPLICATION UPDATE A. MACDONALD
- G. COMMUNITY REPORT CARD UPDATE B. HERCHMER/A. MACDONALD
- H. TRANSFER OF SIGNING AUTHORITY **(ACTION REQUIRED)** D. WRIGHT/K. JONES
- I. DOWNTOWN COMMERCIAL UPDATE A. MACDONALD
- J. DOWNTOWN PROGRAMMING UPDATE A. MACDONALD

13. NEW BUSINESS

- A. COMMITTEE CHAIRS AND STRUCTURE **(ACTION REQUIRED)** D. WRIGHT/ K. JONES
- B. DOWNTOWN CIP FUNDING MEETING UPDATE A. MACDONALD
- C. SOCIAL MEDIA SEMINAR PROPOSAL **(ACTION REQUIRED)** A. MACDONALD
- D. FORMATION OF AD HOC CANADA DAY COMMITTEE **(ACTION REQUIRED)** A. MACDONALD
- E. FORMATION OF AD HOC GO GREEN COMMITTEE **(ACTION REQUIRED)** A. MACDONALD
- F. STUDENT CO-OP PLACEMENTS A. MACDONALD
 - A. CANADA DAY FLAG PROJECT
 - B. DOWNTOWN HANGING BASKETS
 - C. 2019 LETTERS TO SANTA MAILBOX
 - D. GRANTS AND SPONSORSHIPS
 - E. GO GREEN ON BRIDGE 13/CANADA DAY PLANNING
- G. COLDEST NIGHT **(ACTION REQUIRED)** K. JONES/ A. MACDONALD
- H. NIAGARA REGION WASTE MANAGEMENT UPDATE A. MACDONALD
- I. OBIAA CONFERENCE 2019 UPDATE A. MACDONALD

14. WHITE SPACE

15. CORRESPONDANCE

- A. LETTER FROM NIAGARA REGION WASTE MANAGEMENT
- B. EMAIL FROM NIAGARA SOCIAL MEDIAS - STATING OFFICIAL NOMINATION IN TWO CATEGORIES
- C. FOUR NOMINATION PACKAGES FROM PROSPECTIVE BOARD MEMBERS
- D. INVITATION TO CELEBRATE ONTARIO GRANT SESSION
- E. INVITATION TO ONTARIO TRILLIUM GRANT SESSION
- F. LETTERS OF SUPPORT FROM LIBRARY AND CITY FOR GO GREEN

16. NEXT GENERAL MEETING: **MONDAY FEBRUARY 4TH, 2019 AT 5:30 PM – RM 108/109 CIVIC SQ.**

17. ADJOURNMENT

RSVP YOUR ATTENDANCE TO AMANDA MACDONALD – INFO@DOWNTOWNWELLAND.CA